

OAK HILLS

COMMUNITY ACTION GUIDE



COUNTYWIDE PLAN

Oak Hills Community Action Guide



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Introduction

Oak Hills is located in the high desert adjacent to Hesperia. The community values its spacious lifestyle that is characterized by large open spaces, fresh air, dark skies and unobstructed vistas of the mountains and desert. The community embraces outdoor recreation and equestrian activities. Oak Hills aspires to expand its parks and recreation opportunities, increase the number of activities and events for residents and visitors, and build strong relationships with the County and the City of Hesperia.

In 2016, the community embarked on a planning process to develop a new community plan. Two public workshops were held on December 1, 2016 and January 26, 2017. These workshops, open to any Oak Hills resident, business or property owner, addressed strengths and weaknesses of the community, the community's values, and what Oak Hills aspires to be in the future. Plan participants brainstormed areas of focus and actions to help the community move forward to achieve its aspirations.

This Community Action Guide is a framework of actions identified by the community and supports implementation of the actions by the community. The goals and policies from the previous Community Plan were used to inform the guide and the Policy Plan portion of the Countywide Plan.

Strengths and Opportunities

Community workshops were conducted in each community as part of the engagement process. In addition, input was gathered through the Countywide Plan website. As part of the process, participants defined the strengths of and opportunities for their community. The word cloud below was created using the input provided during the Strengths, Opportunities, Values and Aspirations exercises and served as part of the base information utilized to develop the Focus and Action Statements of the Community Action Guide. The word cloud quickly informed participants of key issues and focus areas that could be addressed in the guide. The more a word or phrase was articulated, the larger the word appears in the cloud. The full results of the strengths, weaknesses, opportunities and threats gathered as a part of the engagement process is found in the Community Profile located in the Appendix.



Where Did the Goals, Policies, and Land Use Map from the Community Plan Go?

The existing Community Plan content was used in the development of the Community Action Guide and Policy Plan of the Countywide Plan. Goals and policies from the existing community plan discussed during the community workshops were considered for inclusion in the County Policy Plan and Land Use Map, components of the Countywide Plan. The Land Use Map will be adopted as part of the County Policy Plan. The content of the Community Action Guide focuses on those actions identified by the community that the community is willing to take to make desired changes to their community. The County Policy Plan and the Community Action Guide will be web-based, with adoption of the Countywide Plan in 2019.

Relationship of the Community Action Guide to the Countywide Plan

In 2010, the San Bernardino County Board of Supervisors set out to establish a vision for the future of the county as a whole, and subsequently adopted a Countywide Vision in 2011 after two years of input from the community and the county’s 24 cities and towns. Following the adoption of the Countywide Vision, which calls for the creation of a “complete county”, the Board adopted the County paradigm and job statements in 2012.

In 2015, the County of San Bernardino launched an effort to go further than any county or city has ever gone with a general plan by creating a web-based comprehensive “complete county” plan. General plans are almost always strictly rule books for guiding development and growth. The County’s General Plan update, last updated in 2007, goes well beyond a traditional general plan to become a comprehensive Countywide Plan that complements and informs the Countywide Vision by taking into account all services—not just land-use planning—provided by County Government, and the unique values and priorities of each unincorporated community.

The Countywide Plan serves as a guide for County decision-making, financial planning, and communications. Its web-based format provides a wealth of easily accessible data on how the County operates, and allows independent research using County data and information.

The Countywide Plan includes:

- A County Policy Plan, which serves in part as the County’s General Plan for the unincorporated areas and also provides guidance for regional county services. The Policy Plan establishes goals and policies for the entire county as well as specific subregions and communities.
- A County Business Plan, which contains governance policies and operational metrics that outline the County’s approach to providing municipal and regional services.
- A Regional Issues Forum, which is an online resource for sharing information and resources related to issues confronting the entire county.
- A Community Plans Continuum of 35 Community Action Guides, which articulates what is important to each Community; sets out an Action Plan based on community input, and for the most part, would be implemented by the community; and provides a Community Profile. Links will also be provided for maps, goals, and policies in the Countywide Plan.

The Draft Community Action Guide for Public Review

The final format of the Community Action Guide will be web-based and provided online. This printed version of the Draft Community Action Guide is provided as a courtesy for simplifying community review, but may not be available once the online version of the guide is finalized. A draft version of the web-based Community Action Guide can be found at www.countywideplan.com/cp. This printed version includes the information provided on the website under each tab except for the information included under the “Maps and Links” tab. A separate Community Profile can be printed from the website.

This Draft Community Action Guide was created by the community members who attended workshops, provided comments online or sent in written comments. It is written in the words of those participating in the public engagement process. Therefore, the Community Action Guide retains the voice and future image of the community presented by the community members participating in the public engagement process. However, the implementation of each Action Statement is an opportunity for additional discussion by community members and modification of the statement and action steps may be made by the community and Action Teams.

How to Use This Community Action Guide

Overall, the Community Action Guides are a framework for communities to create the future character and independent identity, as identified in the workshops as community values and aspirations, through completion of community actions. As stated at the community workshops, the Community Action Guides replace any 2007/2014 Community Plans, with a greater focus on community self-reliance, grass-roots action, and implementation. Goals, policies, land use, and infrastructure decisions are addressed in the Policy Plan of the Countywide Plan. The County Development Code will still regulate zoning and land development.

The Community Action Guide is strategic in nature and provides clear Focus Statements and Action Statements identified by the community that led to creation of an Action Plan that can be implemented at the grass-roots level within each community. Some actions may require assistance by a County department, but the community will take the lead in moving the action forward, identifying funding or scheduling meetings or requesting information from specific County departments.

A detailed implementation plan and training module will be set up by the County to guide communities in identifying Champions, setting up Action Teams, contacting County departments and answering questions. In addition, the County's role will be clarified. This information will be included on the website for easy reference by communities.

The Community Action Guide Is Not Set in Stone

This is your Community Action Guide to be used to guide community actions and is not "set in stone". Champions, Action Leaders and Action Teams should be identified by your community or created by organizations, community groups or community members who volunteer to champion, lead or participate. The Action Plan Matrix includes a general set of tasks that can be modified by the Champions, Action Leaders and/or Action Teams to best fit your community needs at the time of action implementation. The Action Teams could include people who were not at the workshops and may have additional input to enhance the Action Statement or action steps. The community should feel free to make changes and find alternatives for completing actions. You may decide to expand the action, modify it or only select to complete a few tasks of the Action Plan.

Community Action Guide Organization

The Community Action Guide is organized into three main sections, the community's Values, community's Aspirations, and Action Plans. An appendix has a Community Profile with a summary of the social, cultural, economic and historic dimensions of the community as well as the communities input on strengths, weaknesses, opportunities and threats.

Values – Those shared assets, principles, standards, mores and in the judgement of the community, what is important to the lives of its residents and businesses. (Identified in Workshop #1 and reviewed and finalized in Workshop #2)

Aspirations – A written narrative illustrating the community's desired look and function once the Community Action Guide is fully implemented. This is a long-term view of 10 to 20 years. It is written as if the community's desired changes have already occurred. (Identified in Workshop #1 and reviewed and finalized in Workshop #2)

Action Plans – The Action Plans consist of:

- A Focus Statement, which provides general direction towards realizing the Community's aspirations and help organize the plan. (Identified in Workshop #2 and reviewed and finalized in Workshop #3)
- An Action Statement, which is a measurable statement providing critical information on the program, initiative or project to complete. (Identified in Workshop #2 and reviewed and finalized in Workshop #3)

- Action Plan Matrix, which provides a general set of action steps necessary to implement the Action Statement, identifies those that would initiate and champion the action statement, a general timeline for implementation and identified resources for additional assistance. (Created to support and guide the Community's identified Focus and Action Statements)

The Focus Statements and Action Statements of the guide are not prioritized. It is up to the community to select the three to five priority Action Statements that they wish to begin implementing. The related Action Plans for each Action Statement provide guidance on the actions and timeline that may be necessary to implement the Action Statement. The Champions and Action Teams should review the Action Statement, Benchmark, and Action Steps. They may even hold a public meeting to get additional input before starting implementation of a specific Action Statement. Changes may be made as new input is received.

The Community Action Guide as a Living Document

The Community Action Guide and the Countywide Plan are designed to be web-based and therefore will be easily updated. The Community Action Guide is intended to be championed and implemented by the Community. The Focus Statements and Action Statements within the guide were created through public engagement workshops by community participants.

The guide is meant as a way to organize activities and provide overall direction to move the Community forward. The guide should never be considered to be written in stone, but should be malleable as the needs of the community continue to change. Focus Statements and Action Statements should be changed and amended as Action Statements are completed or new priorities take their place.

The Community should consider reviewing its guide annually to celebrate what was accomplished and make changes to the guide, as necessary, to ensure it is a relevant work plan. Communities should report back to the County as they complete actions to ensure their online guide is updated with success stories included on their website and to ensure their Action Plans are updated reflecting completed actions. As communities complete their Action Plans, the County will determine when to revisit the community to expand or modify their Action Plans.

How to Implement the Community Action Guide and the Community Development Toolkit

The Community Action Guide provides a general organization of the action steps necessary to implement each Action Statement. The Community may want to meet to identify the top three to five priority Action Statements to work on first. Some of these may be those actions that the community believes could be completed quickly and easily. Completion of one Action Statement will provide the community and local groups with the motivation to move forward with another Action Statement.

Once an Action Statement is selected for implementation, the community identifies a Champion for that Action Statement to initiate activities, identify those responsible for carrying out action steps, identify and secure resources that will be required, and develop a timeline. The champion is not responsible for completing the action, but serves to facilitate and guide the Action Team. While suggested action steps are included in the guide, each community should develop more specific assignments based upon available community resources such as volunteers (e.g.,

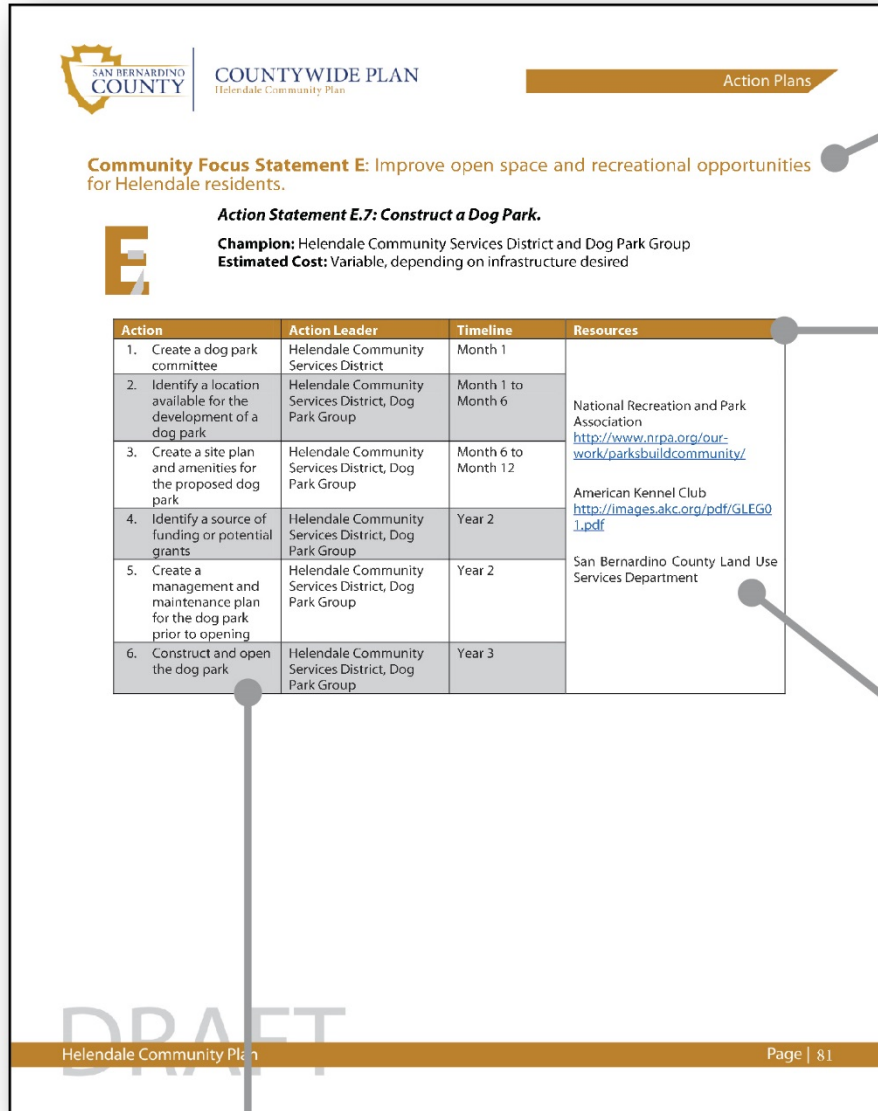


individuals, businesses, property owners, etc.), community groups (e.g., chamber of commerce, non-profits, etc.) and organizations (e.g., scouts, community service districts, churches, schools, etc.). This step of planning for implementation is an important first step necessary to help ensure successful implementation.

Potential resources are identified for each Action Statement. These may be guides on implementation, case studies of how other communities have implemented similar projects, sources of potential external funding, and organizations and agencies that can provide guidance and advice. In addition, San Bernardino County Land Use Services Department is creating an online Community Development Toolkit to be located at www.countywideplan.com to expand the action topics and guidance on implementation as well as ideas for future amendments or additions to the Community Action Guide.

A more detailed Implementation Plan will also be included on the website. The Implementation Plan will include information about how to inform the County about changes to your Community Action Guide. In addition, we will want to know when you start working on an Action Statement and when you complete it. It is important for the community to celebrate completion of each action.

Each Action Statement Champion and Action Team should review and refine the Action Statement and Action Steps before moving forward.



Community Focus Statement E: Improve open space and recreational opportunities for Helendale residents.

Action Statement E.7: Construct a Dog Park.
Champion: Helendale Community Services District and Dog Park Group
Estimated Cost: Variable, depending on infrastructure desired

Action	Action Leader	Timeline	Resources
1. Create a dog park committee	Helendale Community Services District	Month 1	National Recreation and Park Association http://www.nrpa.org/our-work/parksbuildcommunity/ American Kennel Club http://images.akc.org/pdf/GLEG01.pdf San Bernardino County Land Use Services Department
2. Identify a location available for the development of a dog park	Helendale Community Services District, Dog Park Group	Month 1 to Month 6	
3. Create a site plan and amenities for the proposed dog park	Helendale Community Services District, Dog Park Group	Month 6 to Month 12	
4. Identify a source of funding or potential grants	Helendale Community Services District, Dog Park Group	Year 2	
5. Create a management and maintenance plan for the dog park prior to opening	Helendale Community Services District, Dog Park Group	Year 2	
6. Construct and open the dog park	Helendale Community Services District, Dog Park Group	Year 3	

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The Action Statement is a measurable component used to accomplish the overall focus statement.

The Action Plan should be modified by the community prior to implementation, including the addition of people and organizations involved.

Resources including stakeholders, human resources, and capital that may be required or provide assistance to implement the action statement.

Steps to implement the Action Statement, along with potential leaders for each step and a timeline of when it should occur in the process.

Values Statement

The Values are those shared assets, principles, standards, mores, and in the judgment of the community, what is important in the lives of its residents and businesses. A community's values are an important consideration in shaping its aspirations, focus and actions.

As a community we value:

Spacious Lifestyle. Oak Hills residents value open spaces and large lot sizes that allow for equestrian and recreational uses.

Natural Environment. Oak Hills residents value unobstructed vistas, dark skies, and the natural beauty of the surrounding desert and mountain environments.

Fresh Air. Oak Hills residents value the availability of clean and fresh air.

Aspirations Statement

The Aspirations Statement is a written narrative illustrating how the community desired look and function once the Community Focus Statements and Action Statements are accomplished. This is a long term view of 10 to 20 years. The Aspirations Statement serves as a foundation for developing Community Focus Statements and Action Statements.

In the Oak Hills Community, we aspire to have:

Better Communications with the County and City of Hesperia

As a community we have achieved better communications with San Bernardino County government and the local Hesperia government at multiple levels. Issues requiring partnerships with surrounding jurisdictions, like dust and traffic, are addressed through the active engagement of Oak Hills residents in local decision-making bodies.

A Connected Community

As a community, we have built upon community assets like the community center and park to create spaces and programs where every member of the community has the opportunity to connect with their neighbors. The community center is open throughout the week with activities for kids and supported by parent involvement. The park is well-maintained and has monthly activities like movies in the park and safety programs sponsored by local organizations and non-profits.



Action Plans

Community Focus Statement A: Preserve and enhance the rural characteristics of Oak Hills

Action Statement A.1: Establish a Resource Conservation District (RCD) to protect open space areas and maintain them for low-impact recreation.

A

Benchmark: Resource Conservation District (RCD) in Oak Hills is active and effective.

Champion: Volunteer group or person or can be identified by the community

Estimated Cost: \$10,000–\$50,000, plus land acquisition and annual maintenance costs (it should be noted that land acquisition and maintenance are significant expenses).

Action	Action Leader	Timeline	Resources
1. Establish a group of community members to form the Resource Conservation District Committee.	Champion	Month 1	Inland Empire Resource Conservation District https://www.iercd.org/
2. Meet with the Inland Empire Resource Conservation District (IERCD) to learn about past conservation efforts, discuss future demand for mitigation lands, and explore best practices.	Resource Conservation District Committee	Months 1–3	California Department of Fish and Wildlife https://www.wildlife.ca.gov/Explore/Organization/HCPB
3. Identify and prioritize land protection and restoration activities, in coordination with public input.	Resource Conservation District Committee	Months 4–6	California Department of Conservation Resource Conservation District Resource Library http://www.conservation.ca.gov/dlrp/RCD/Pages/RCDResourceLibrary.aspx
4. Secure funding for land protection, restoration, and maintenance activities.	Resource Conservation District Committee	Months 6–12	Land Trust Alliance http://www.landtrustalliance.org
5. Recruit volunteers for land maintenance, tours, and other activities.	Resource Conservation District Committee	Months 10–12	
6. Conduct land protection, restoration, and maintenance activities.	Resource Conservation District Committee	Month 13, ongoing	
7. Revisit priorities for remaining activities, and prioritize new activities as opportunities arise.	Resource Conservation District Committee	Month 25, ongoing	

Community Focus Statement A: Preserve and enhance the rural characteristics of Oak Hills

Action Statement A.2: Advocate to San Bernardino County Land Use Services to develop “Dark Skies” requirements for buildings and outdoor lighting to minimize light pollution.

A₂

Benchmark: Local International Dark-Sky Association (IDA) chapter or group is organized that has leadership, meets regularly, and continues to function and promote dark skies protection for a period of at least three years.

Champion: Volunteer group or person or can be identified by the community

Estimated Cost: \$300–\$1,200

Action	Action Leader	Timeline	Resources
1. Contact residents and organize volunteers to establish an IDA chapter or volunteer group.	Community members	Month 1	Resources and the application form to start an IDA chapter can be found at: http://darksky.org/about/chapter/s/
2. Select a leader to serve as chair who will provide leadership and champion the chapter/group.	IDA chapter/group	Month 2	Dark skies compliant lighting fixture information can be found at: http://darksky.org/fsa/fsa-products/
3. Develop a list of community goals and strategies/actions to promote dark skies protection.	IDA chapter/group	Months 2 – 3	Dark skies outreach materials and resources can be found at: http://darksky.org/resources/public-outreach-materials/
4. Organize community-wide communications and outreach events to promote dark skies protection.	IDA chapter/group, with support from San Bernardino County Land Use Services Local Organizations	Month 3 – On-going	San Bernardino County Land Use Services http://cms.sbcounty.gov/lus/Home.aspx
5. Work with San Bernardino County Land Use Services to draft and adopt Dark Skies policies and guidelines that can be implemented by the local IDA chapter.	IDA chapter/group, with support from San Bernardino County Land Use Services	Month 4 – On-going	San Bernardino County Development Code Section 83.07 Glare and Outdoor Lighting http://cms.sbcounty.gov/lus/Planning/DevelopmentCode.aspx
6. Work with local stores to stock dark sky complaint light fixtures and bulbs.	IDA chapter/group	Month 4 – On-going	

Community Focus Statement A: Preserve and enhance the rural characteristics of Oak Hills

Action Statement A.3: Launch a Native Gardening and Landscaping class, and make suitable plants available to local residents.

A3

Benchmark: Native Gardening and Landscaping class available through a local community organization and holds two classes in the first year.

Champion: Volunteer group or person or can be identified by the community

Estimated Cost: \$500 - \$5,000

Action	Action Leader	Timeline	Resources
1. Establish a committee to create native gardening and landscape educational materials.	Champion	Month 1	California Native Plant Society http://www.cnps.org/cnps/vegetation/manual.php
2. Engage local businesses such as the Oak Hills Nursery to gain expertise about local planting in the area.	Landscape education committee	Month 2-4	Oak Hills Nursery http://www.oakhillsnursery.com/
3. Coordinate with the County Land Use Services Department to ensure landscaping education materials are consistent with regulations.	Landscape education committee	Months 4-8	UCCE Master Gardeners of San Bernardino County http://mgsb.ucanr.edu/
4. Use online resources, newsletters, and presentations at community meetings to distribute educational materials to community members.	Landscape education committee	Months 8-12	
5. Establish a mechanism for ongoing feedback from community members on landscape management materials.	Landscape education committee	On-going	
6. Revise the education materials to ensure that information is current and up to date.	Landscape education committee	Annually	

Community Focus Statement A: Preserve and enhance the rural characteristics of Oak Hills

A4

Action Statement A.4: Collaborate with San Bernardino County Land Use Services to change the Rural Residential zoning in Oak Hills to be more responsive to community values and priorities, including allowing guest houses.

Benchmark: Oak Hills regularly communicates with San Bernardino County Land Use Services regarding the rural residential zoning, and advocates to retain rural characteristics.

Champion: Volunteer group or person or can be identified by the community

Estimated Cost: Volunteer time

Action	Action Leader	Timeline	Resources
1. Establish a core of community representatives to monitor land use decisions and organize collaboration/advocacy efforts.	Champion with Oak Hills Homeowners Association, Oak Hills Advocacy Group	Month 1 – 4	Community Tool Box, Organizing for Effective Advocacy http://ctb.ku.edu/en/organizing-effective-advocacy
2. Connect with land use decision-makers including the San Bernardino County Board of Supervisors and the County Land Use Services Department to establish an ongoing dialogue regarding land use in Oak Hills. Emphasize community desire to change the Rural Residential zoning in Oak Hills to protect rural characteristics in the community.	Oak Hills Advocacy Group	Month 3 – 6	San Bernardino County Land Use Services http://cms.sbcounty.gov/lus/Home.aspx San Bernardino County Board of Supervisors http://www.sbcounty.gov/main/pages/bos.aspx
3. Closely monitor land use policy and decision-making in Oak Hills through plan and ordinance updates, development proposals, and public permitting procedures.	Oak Hills Advocacy Group	On-going	San Bernardino County Accessory Dwelling Unit http://cms.sbcounty.gov/lus/Planning/DevelopmentCode.aspx
4. When land use decisions are discussed, participate in the County public process to provide input, feedback, and suggestions using any available avenue of communication. Include case studies and best practices to support desired rural residential uses.	Oak Hills Advocacy Group	On-going	
5. Work together to determine the best solutions for Oak Hills.	Oak Hills Advocacy Group	On-going	

Community Focus Statement A: Preserve and enhance the rural characteristics of Oak Hills

Action Statement A.5: Encourage the use of rural materials, design elements, colors, and other features in new buildings, infrastructure, and signage.

A5

Benchmark: Residential development standards and design guidelines adopted for rural development in Oak Hills, and the Oak Hills design review committee is organized.

Champion: Volunteer group or person or can be identified by the community

Estimated Cost: \$25,000 - \$100,000 dependent upon consulting needs

Action	Action Leader	Timeline	Resources
1. Contact residents and organize an Oak Hills design review board.	Champion	Month 1	Improving the Architectural Review Process
2. Select a leader to serve as the chair of the board and coordinate with San Bernardino County Land Use Services Department.	Oak Hills design review committee, County Land Use Services Department	Month 2	http://www.aia.org/aiaucmp/groups/aia/documents/pdf/aia_b096257.pdf
3. Identify a project scope and select a design consultant.	Oak Hills design review committee	Month 3	Creating and Using Design Guidelines (published by the National Park Service)
4. Work with the community to draft and adopt development standards and design guidelines for Oak Hills, including guest house design guidelines.	Oak Hills design review committee	Month 3 – 10	https://www.nps.gov/tps/education/workingonthepast/writingsteps.htm
5. Submit the community's drafted standards and design guidelines to San Bernardino County Land Use Services Department for review and adoption.	Oak Hills design review committee	Month 10, onward	Complete Streets Resources https://smartgrowthamerica.org/program/national-complete-streets-coalition/
6. Reach out to local developers and designers to make them aware of the development standards and design guidelines.	Oak Hills design review committee	Month 10, onward	San Bernardino County Land Use Services http://cms.sbcounty.gov/lus/Home.aspx
7. Collaborate with the San Bernardino County Land Use Services Department to review new development application and Public Works Department projects using the development standards and design guidelines.	Oak Hills design review committee, County Land Use Services Department	Month 10, onward	Crest Forest Sign Program http://cms.sbcounty.gov/lus/Planning/DevelopmentCode.aspx

Community Focus Statement A: Preserve and enhance the rural characteristics of Oak Hills

Action Statement A.6: Coordinate with the City of Hesperia to ensure Hesperia neighborhoods near Oak Hills are compatible with the community.

A6

Benchmark: Hesperia and Oak Hills establish a streamlined method of communication.

Champion: Volunteer group or person or can be identified by the community

Estimated Cost: Volunteer time

Action	Action Leader	Timeline	Resources
1. Create a task force to serve as liaison between Oak Hills and the City of Hesperia.	Champion	Month 1	Oak Hills Property Owners Association http://ohpoa.org/zonej.asp
2. Select a leader to serve as chair of the task force.	Oak Hills Coordination Task Force	Month 2	City of Hesperia http://www.cityofhesperia.us/
3. Develop a list of helpful contacts in Hesperia, for the purposes of discussing regional issues. Key contacts could be city representatives or staff, community leaders, community organizations, nonprofits, etc.	Oak Hills Coordination Task Force	Month 3 – 6	
4. Schedule quarterly meetings with Hesperia to discuss items of regional importance such as development proposals, transportation, utilities, or infrastructure issues.	Oak Hills Coordination Task Force	Quarterly	
5. Communicate information to the appropriate Oak Hills community groups.	Oak Hills Coordination Task Force	Quarterly	

Community Focus Statement A: Preserve and enhance the rural characteristics of Oak Hills

Action Statement A.7: Work with the Hesperia Unified School District to appoint an Oak Hills representative to a School District Board subcommittee.

A7

Benchmark: School District Board subcommittee liaison appointed.

Champion: Community members, Hesperia Unified School District

Estimated Cost: Volunteer time

Action	Action Leader	Timeline	Resources
1. Hold community meeting to establish a group of residents to work with the school district.	Champion	Month 1 – 2	Hesperia Unified School District http://hesperiausd.org/
2. Get in regular contact with the Hesperia Unified School District to establish a familiarity and understand their meeting process.	Committee	Month 2-5	Achieving Results through Community School Partnerships https://www.americanprogress.org/wp-content/uploads/issues/2012/01/pdf/community_schools.pdf
3. Establish a “School District Board Liaison” who goes to regular Hesperia Unified School District meetings	Committee	Month 2	Ohio Community Collaboration Model for School Improvement (Example) https://education.ohio.gov/getattachment/Topics/Other-Resources/Family-and-Community-Engagement/Models-for-Family-and-Community-Engagement/Community-Partnerships.pdf.aspx
4. Meet with local school representatives and PTA to begin a dialog of concerns and set a path to research issues and make changes, if necessary.	Committee	Month 3 – 4	

Community Focus Statement A: Preserve and enhance the rural characteristics of Oak Hills

Action Statement A.8: *Paint the Oak Hills logo on water tanks and on other prominent pieces of public infrastructure as appropriate.*

A8

Benchmark: Oak Hills logo is painted on three of public infrastructure facilities within two years of implementation.

Champion: Volunteer group or person or can be identified by the community

Estimated Cost: Staff time, volunteer hours; \$5,000 - \$25,000 for supplies/artist time, and equipment

Action	Action Leader	Timeline	Resources
1. Create a local branding/public arts committee.	Champion	Month 1	The Arts Council of San Bernardino County http://artsconnectionnetwork.org/
2. Engage the community in establishing potential locations for public art and the Oak Hills logo.	Branding and Public Art Committee	Months 1–2	Water and Sanitation County Service Area 70J – Oak Hills
3. Seek funding to support this project, including but not limited to benefit assessment districts and sponsorships.	Branding and Public Art Committee	Months 3–5	http://www.specialdistricts.org/index.aspx?page=104
4. Coordinate with organizations such as the Arts Commission of San Bernardino to look for further resources.	Branding and Public Art Committee	Months 3–5	Community Pride Inspires Artistic Water Towers http://www.tnemec.com/content/news/community-pride-inspires-artistic-water-towers#.WbcDEbKGNhE
5. Establish a plan for potential locations and an implementation strategy.	Branding and Public Art Committee	Months 8–12	
6. Obtain any necessary permits if locations are on public property. Similarly, get permission from property owners to paint on private property.	Branding and Public Art Committee/San Bernardino County Land Use Services Department	Month 13	
7. Paint the community logo on three public or private community landmarks.	Branding and Public Art Committee	Months 14–19	

Community Focus Statement B: Improve communication systems in Oak Hills

B

Action Statement B.1: *Work with local utilities to provide higher-speed Internet access for Oak Hills residents, including broadband internet (20Mbps or higher), free public hotspots, and improved cell phone reception.*

Benchmark: Faster, reliable Internet access is available creating a community where people want to work and live.

Champion: Volunteer group or person or can be identified by the community

Estimated Cost: \$2,000–\$8,000 per outdoor hotspot, plus ongoing maintenance costs

Action	Action Leader	Timeline	Resources
1. Establish community support for public Internet hotspots.	Champion	Month 1 - 6	Frontier Communications local contact http://west.frontier.com/
2. Form a committee to advocate for better and more reliable access, reception and bandwidth in Oak Hills.	Oak Hills Internet Improvement Task Force	Month 6	PCWorld, How to Set Up Public Wi-Fi at your Business http://www.pcworld.com/article/2031443/how-to-set-up-public-wi-fi-at-your-business.html
3. Coordinate with the local service provider to identify telecommunications and internet infrastructure problems in the community, and potential solutions.	Oak Hills Internet Improvement Task Force, and Telecommunications Utility Providers	Month 6 - 12	TurboFuture, How to Build a Large Citywide WiFi Hotspot/Zone https://turbofuture.com/computers/How-to-Build-a-Large-Citywide-WiFi-HotspotZone
4. Encourage local businesses owners to offer community WIFI hotspots.	Oak Hills Internet Improvement Task Force	Month 6 - 12	
5. Identify community gathering locations that could serve as free public hotspots.	Oak Hills Internet Improvement Task Force	Month 12 - 18	Case Study: Vermont Council on Rural Development http://vtrural.org/programs/digital-economy/services/wifi/toolkit
6. Coordinate with the Oak Hills MAC and service providers to develop a plan for improved telecommunications and internet infrastructure that would include public WIFI hotspots.	Oak Hills Internet Improvement Task Force, Oak Hills MAC and Telecommunications Utility Providers	Month 18-24	
7. Oversee installation and establish a contract for ongoing maintenance of the system.	Oak Hills Internet Improvement Task Force	On-going	

Community Focus Statement B: Improve communication systems in Oak Hills

Action Statement B.2: Advocate with San Bernardino County to install an emergency warning and notification system.

B₂

Benchmark: Oak Hills residents are educated regarding existing emergency services notification systems and advocate to the County for improvements as needed.

Champion: Volunteer group or person or can be identified by the community

Estimated Cost: \$10,000–\$40,000

Action	Action Leader	Timeline	Resources
1. Hold a meeting to create a group of interested parties.	Champion	Month 1	San Bernardino County Fire Alert Warning System
2. Establish an inventory of all emergency warning notification systems available to residents in Oak Hills, including Fire Alert Warning System and the Ready SB app.	Local emergency preparedness group/San Bernardino County Fire Department	Month 1 - 2	http://www.sbcfire.org/oes/AlertWarning.aspx San Bernardino County Ready SB App http://readydl.com/landing/eoc06071/index.html
3. Educate community members on existing notification systems, and encourage members to sign up for text message and phone call alerts.	Local emergency preparedness group/San Bernardino County Fire Department	Month 2 – 6	
4. Educate community members on how to ensure their information is correct in the County's TENS system and how to download the available emergency apps for Apple and Android devices.	Local emergency preparedness group/San Bernardino County Fire Department	Month 6 - 12	
5. Identify ways the emergency services notification systems could be improved to better serve Oak Hills. Advocate to the proper entity with specific solutions.	Local emergency preparedness group	Annually	

Community Focus Statement B: Improve communication systems in Oak Hills

Action Statement B.3: Prepare a welcome packet to distribute to all new community members and businesses with information about Oak Hills.

B₃

Benchmark: All new residents of Oak Hills are greeted with information and education regarding the community and introduced to long-term residents who can serve as resources.

Champion: Volunteer group or person or can be identified by the community

Estimated Cost: \$500 - \$2,500

Action	Action Leader	Timeline	Resources
1. Contact residents and organize volunteers to serve on a welcome committee.	Champion	Years 1 – 3	Oak Hills Property Owners Association http://ohpoa.org/zonej.asp
2. Select a leader to serve as chair of the welcome committee.	Oak Hills Welcome committee	Years 1 – 3	Joshua Tree Chamber of Commerce, Relocation Packet Example http://joshuatreechamber.org/relocate/
3. Develop community core values to convey to new residents and business owners.	Oak Hills Welcome committee	Years 1 – 3	
4. Develop a welcome program around the community core values, using materials from the Hesperia Chamber of Commerce.	Oak Hills Welcome committee	Years 1 – 3	
5. Engage new residents and business owners as they move to Oak Hills in the welcome program, with a focus on communicating the core Oak Hills community values.	Oak Hills Welcome committee	On-going	
6. Seek feedback from new residents on the welcome packet.	Oak Hills Welcome committee	Annually	
7. Revisit the welcome packet to refresh and update with relevant information and feedback from new residents who participated in the program.	Oak Hills Welcome committee	Annually	

Community Focus Statement B: Improve communication systems in Oak Hills

Action Statement B.4: Invite real estate developers to participate in the Oak Hills Property Owners Association meetings and events.

B4

Benchmark: Real estate developers in Oak Hills are aware of development opportunities in the community, and are engaged at monthly Oak Hills Property Owners Association meetings.

Champion: Volunteer group or person or can be identified by the community

Estimated Cost: variable depending on projects proposed.

Action	Action Leader	Timeline	Resources
1. Members of the Oak Hills Property Owners Association hold a meeting to form a Marketing Committee to promote the organization and community.	Champion with Oak Hills Property Owners Association	Month 1	Building Institute of America (BIA), Baldy View Chapter http://www.biabuild.com/
2. Coordinate with the San Bernardino County Economic Development Agency to identify vacant parcels available for development.	Oak Hills Property Owners Association and San Bernardino County Economic Development Agency	Month 2 – 6	High Desert Association of Realtors http://vvar.com/ San Bernardino County Economic Development Agency http://www.sbcountyadvantage.com/home.aspx
3. Reach out to the BIA and High Desert Association of Realtors to schedule an introductory meeting to introduce the Oak Hills Property Owners Association and discuss development opportunities.	Oak Hills Property Owners Association, BIA and High Desert Association of Realtors	Month 2 – 6	Marketing Strategy Help Sheet https://www.ourcommunity.com.au/marketing/marketing_article.jsp?articleId=1510
4. Invite property developers to Oak Hills Property Owners Association meetings. Create meeting content geared toward attracting developers.	Oak Hills Property Owners Association, BIA and High Desert Association of Realtors	Month 2 – 6	
5. Create and increase marketing exposure for the community by promoting events through different platforms.	Oak Hills Property Owners Association	Month 6 – 12	
6. Reach out to developers annually, to ensure content at Oak Hills Property Owners Association is relevant and engaging. Revise content as applicable.	Oak Hills Property Owners Association	Annually	

Community Focus Statement B: Improve communication systems in Oak Hills

B5

Action Statement B.5: Collaborate with the US Postal Service to explore the options to create an innovative solution to post office services and implement the approach that is most suitable for Oak Hills.

Benchmark: An innovative approach to existing post office services is implemented.

Champion: Volunteer group or person or can be identified by the community

Estimated Cost: Volunteer time

Action	Action Leader	Timeline	Resources
1. Form a Post Office Advocacy Committee to focus on the issue.	Champion	Month 1	USPS Postmaster Finder http://about.usps.com/who-we-are/postmasterfinder/welcome.htm
2. Contact the local Postmaster to collaborate on gathering information on local service.	Oak Hills Post Office Advocacy Committee	Month 2	
3. Set up an email address for residents to provide feedback on local postal operations.	Oak Hills Post Office Advocacy Committee	Month 2	
4. Gather results after a pre-determined amount of time and create a report of potential improvements.	Oak Hills Post Office Advocacy Committee	Month 3	
5. Gather feedback and respond appropriately.	Oak Hills Post Office Advocacy Committee/Local Postmaster	Month 4 - 6	
6. In coordination with the US Postal Service, discuss and test improvements that can be implemented without disrupting USPS procedures.	Oak Hills Post Office Advocacy Committee/Local Postmaster	Months 6 - 12	
7. Measure the effectiveness of each improvement and implement long-term if possible.	Oak Hills Post Office Advocacy Committee	On-going	

Community Focus Statement C: Improve road conditions, congestion, and traffic safety in Oak Hills

Action Statement C.1: Establish a Special District to conduct road construction and maintenance activities in Oak Hills.

G1

Benchmark: A Special District is expanded to study and fund road construction and maintenance within Oak Hills.

Champion: Volunteer group or person or can be identified by the community

Estimated Cost: \$50,000 - \$150,000 for study and formation

Action	Action Leader	Timeline	Resources
1. Hold a meeting to create a Special Districts Expansion Committee	Champion	Months 1	San Bernardino County Special Districts Department http://www.specialdistricts.org/
2. Establish community and business owners support for the creation of a special district for road maintenance. Establish group leaders as the Special District Expansion Committee.	Special District Expansion Committee	Months 1-3	
3. If popular, conduct a preliminary study documenting community support and preliminary analysis of Oak Hills. Preliminary cost estimate to be considered by the community.	Special District Expansion Committee	Months 4-12	
4. Work with San Bernardino County Special Districts Department to expand CSA 70J to include road improvements and maintenance	Committee and County Special Districts	Year 1-2	
5. Secure funding for a feasibility and environmental study	Special District Expansion Committee	Year 1-2	
6. Conduct a feasibility study to determine the cost of road maintenance.	County Special Districts and Committee	Year 3	
7. Conduct required environmental studies.	County Special Districts and Committee	Year 4 - 5	
8. Obtain funding for centralized services through the Special District.	County Special Districts and Committee	Year 5	
9. Create a strategic plan and timeline for improvements.	County Special Districts and Committee	Year 5 - 6	
10. Begin road maintenance projects based on the determined priority and funds available.	County Special Districts and Committee	To be determined	

Community Focus Statement C: Improve road conditions, congestion, and traffic safety in Oak Hills

Action Statement C.2: Advocate to San Bernardino County Public Works to study the road surfacing needs in Oak Hills, and pave and repave key roads to improve safety.

2

Benchmark: Key roadways identified and a list and/or map provided to the San Bernardino County Public Works Department.

Champion: Volunteer group or person or can be identified by the community

Estimated Cost: Volunteer time

Action	Action Leader	Timeline	Resources
1. Form a neighborhood advocacy group to study road issues in Oak Hills	Champion	Month 1	San Bernardino County Public Works, County-Maintained Road System
2. Identify County-maintained roadway facilities in Oak Hills.	Oak Hills Roads Advocacy Group	Month 2	http://sbcountypdw.maps.arcgis.com
3. Identify and catalogue a list of roadways that have significant damage and create a hierarchy for assessing the needs of each particular road.	Oak Hills Roads Advocacy Group	Month 2 – 6	San Bernardino County Public Works http://cms.sbcounty.gov/dpw/home.aspx
4. Identify a key contact person responsible for providing information to the County Public Works Department.	Oak Hills Roads Advocacy Group	Month 2	Oak Hills Property Owners Association http://ohpoa.org/zonej.asp
5. Create a database of County maintained roads, as well as private non-County maintained roads (with the understanding the County is not responsible for maintenance or funding repairs to these roads) including their location and descriptive characteristics such as trip counts and level of damage.	Oak Hills Roads Advocacy Group, County Public Works Department	Month 4-12	
6. Revise the database annually as roads are repaired and road conditions change.	Oak Hills Roads Advocacy Group, County Public Works Department	Annually	

Community Focus Statement C: Improve road conditions, congestion, and traffic safety in Oak Hills



Action Statement C.3: Collaborate with San Bernardino County Public Works and the local school district to conduct a circulation study around Oak Hills High School to identify the best strategies to improving traffic flow while also increasing safety for bicyclists and pedestrians.

Benchmark: Circulation study is funded and completed with support from community and Board of Supervisors; and funding, design and improvements are scheduled for completion.

Champion: Volunteer group or person or can be identified by the community

Estimated Cost: \$30,000 - \$100,000 for consulting fees; staff time

Action	Action Leader	Timeline	Resources
1. Hold a meeting to establish a committee	Champion	Month 1	Oak Hills Property Owners Association
2. Engage the community in establishing the components of the traffic study. Identify key traffic issues around the high school and define the boundaries of the study area.	Oak Hills Transportation Advocacy Group	Months 1 – 6	http://ohpoa.org/zonej.asp San Bernardino County, County Standard Plans
3. Approach the San Bernardino County Public Works Department and Hesperia Unified School District to discuss the project. Confirm whether this type of project has been studied in the past. Discuss the Public Works steps needed to move forward with such a project.	Oak Hills Transportation Advocacy Group, County Public Works Department, Hesperia Unified School District	Months 7 – 8	http://cms.sbcounty.gov/lus/LandDevelopment/CountyStandards.aspx Hesperia Unified School District
4. Obtain support from the County Board of Supervisors and Board of the Hesperia Unified School District.	Oak Hills Transportation Advocacy Group	Month 9	http://hesperiausd.org/
5. Seek funding to support the traffic study, including but not limited to benefit assessment districts, sponsorships, or grants.	Oak Hills Transportation Advocacy Group	Months 10 – 21	San Bernardino County Department of Public Works http://cms.sbcounty.gov/dpw/home.aspx
6. Conduct a circulation study to determine potential improvements. This study should focus on nonnotarized accessibility and include a traffic analysis, conceptual design, environmental red flag analysis, and conceptual cost estimates.	Oak Hills Transportation Advocacy Group, County Public Works Department	Year 2 – 3	San Bernardino County Department of Public Health

Action	Action Leader	Timeline	Resources
7. Conduct the appropriate environmental study, prepare preliminary design documents, and conduct the traffic study required for the project to proceed.	Oak Hills Transportation Advocacy Group, County Public Works Department	Year 4	http://wp.sbcounty.gov/dph/ San Bernardino County Transportation Authority, Projects, Plans and Funding http://gosbcta.com/plans-projects/index.html
8. Conduct public outreach and required public meetings to obtain support for the project.	Oak Hills Transportation Advocacy Group	Year 4 – 5	
9. Procure final design plans for proposed improvements.	Oak Hills Transportation Advocacy Group, County Public Works Department	Year 5 – 7	
10. Construct/implement corridor improvements.	Oak Hills Transportation Advocacy Group, County Public Works Department	Year 8 – 10	

Community Focus Statement C: Improve road conditions, congestion, and traffic safety in Oak Hills

C4

Action Statement C.4: Advocate to San Bernardino County Public Works and or form a Special District to install traffic calming features along key roadways and solicit funding.

Benchmark: Traffic calming plan prepared and funding secured for three features.

Champion: Volunteer group or person or can be identified by the community

Estimated Cost: Variable depending on proposed projects

Action	Action Leader	Timeline	Resources
1. Establish a Street Safety Committee	Champion	Month 1	Smart Growth America Coalition https://smartgrowthamerica.org/program/national-complete-streets-coalition/
2. Establish a Street Safety Committee to discuss traffic calming approaches and applicability to the community.	Street Safety Committee	Months 1 – 3	Federal Highways Administration – Traffic Calming on Main Roads Through Rural Communities https://www.fhwa.dot.gov/publications/research/safety/08067/
3. Develop a list of goals and project ideas specific to Oak Hills in order to demonstrate the practical uses and safety benefits to the community.	Street Safety Committee	Months 4 – 10	County of San Bernardino Public Works http://cms.sbcounty.gov/dpw/Home.aspx
4. Approach the San Bernardino County Board of Supervisors with the focus group’s findings and encourage support of traffic calming considerations in future projects.	Street Safety Committee	Month 11	County of San Bernardino Service Area 70 J – Oak Hills http://www.specialdistricts.org/index.aspx?page=104
5. Coordinate with San Bernardino County Public Works to express the support for safety measures to be implemented in the design of future roads.	Street Safety Committee, San Bernardino County Public Works Department	Month 12	US Department of Agriculture, Rural Development Grants http://www.rd.usda.gov/programs-services
6. Conduct a traffic calming study that includes a needs assessment, recommended improvements, conceptual design, a cost estimate, and an implementation plan.	Street Safety Committee	Month 12 - 18	US Department of Housing and Urban Development,

Action	Action Leader	Timeline	Resources
7. Attempt to secure grant funding for design and construction.	Street Safety Committee	Months 19 –40	Reinvestment and Recovery Grants http://portal.hud.gov/hudportal/HUD?src=/recovery
8. If grant funding is not available, coordinate with the County Special Districts Department to establish a Community Services District for Oak Glen safety and traffic calming improvements. (Combined effort with Action Statement B.2.)	Street Safety Committee	Months 41 – 104	Special Districts http://www.specialdistricts.org Institute of Transportation Engineers (ITE): http://www.ite.org/traffic/tcdevices.asp
9. Conduct outreach with community representatives and emergency services providers to obtain community consensus on proposed improvements. Obtain community and stakeholder input on proposed improvements.	Street Safety Committee	Months 105 – 112	Bushell et al. Costs for Pedestrian and Bicyclists Infrastructure Improvements. Federal Highway Administration. October 2013. http://www.pedbikeinfo.org/cms/downloads/Countermeasure%20Costs_Report_Nov2013.pdf , accessed July 11, 2016.
10. Procure final design plans for proposed improvements and submit to County Public Works for plan review.	Street Safety Committee	Months 113 – 130	Federal Highway Administration, 2016. http://www.fhwa.dot.gov/publications/research/safety/00067/000672.pdf , accessed July 11, 2016.
11. Construct/implement corridor improvements with coordination with County Public Works.	Public Safety Committee and County Public Works	Month 131 – 146	An Information Guide, FHWA-RD-00-67, Federal Highway Administration, Exhibit 5.2, pp 106, Washington, DC, June 2000. (www.tfsrc.gov/safety/00068.htm).
12. Conduct community outreach/education program to inform users of the operational changes to the corridor with assistance of County Public Works.	Street Safety Committee and County Public Works	Months 147 – 150	

Potential Traffic Calming Measure	Description	Cost (typical per measure or item)
Traffic Calming Study	<ul style="list-style-type: none"> Study to indicate proper locations for traffic calming measures 	\$20,000–\$50,000
Speed Table	<ul style="list-style-type: none"> Long raised speed humps with a flat section in the middle and ramps on the ends; sometimes constructed with brick or other textured materials on the flat section Sometimes called flat top speed humps, trapezoidal humps, speed platforms, raised crosswalks, or raised crossings 	<p>An overall reduction of motor vehicle speeds. More specifically, 85th percentile speeds reduced by 4 to 23 mph.</p> <p>Costs: Both speed humps and speed tables cost on average approximately \$2,500 each, with low estimates of about \$1,000 and high estimates of \$6,900 (Costs for Pedestrian and Bicyclist Infrastructure Improvements – FHWA 2013).</p>
Raised Intersection	<ul style="list-style-type: none"> Flat raised areas covering entire intersections, with ramps on all approaches and often with brick or other textured materials on the flat section and ramps Sometimes called raised junctions, intersection humps, or plateaus 	<p>Raised crosswalks are approximately \$5,000–\$7,000, depending on drainage conditions and materials used. The cost of a raised intersection is highly dependent on the size of the roads. They can cost from \$25,000 to \$70,000. (FHWA 2016).</p>
Neighborhood Traffic Circle	<ul style="list-style-type: none"> Raised islands, placed in intersections, around which traffic circulates Higher speeds allowed (>25mph) Stop, signal, or give priority to entering vehicle Require drivers to slow to a speed that allows them to comfortably maneuver around them Sometimes called intersection islands Different from roundabouts 	<p>The cost is approximately \$5,000–\$15,000. The cost varies depending on whether the traffic circle is landscaped and/or on an asphalt or concrete street. Traffic circles typically have a service life of 25 years (FHWA 2016).</p>

Potential Traffic Calming Measure	Description	Cost (typical per measure or item)
Roundabout	<ul style="list-style-type: none"> • Circular intersection, without stop signs or traffic lights • Maintain relatively low speeds (<25mph) • Yield at entry • Roundabouts are not traffic circles • Today's roundabouts are not like traditional traffic circles, which are often large, high-speed intersections that require the vehicles traveling in the circle to stop or yield to those entering. This often results in congestion, as well as crashes. Roundabouts are typically smaller, have slower speeds, and make entering vehicles yield to those already in the roundabout. 	<p>The average construction cost of roundabouts is estimated at approximately \$250,000. Roundabouts discussed in this report ranged in cost from \$194,000 to just under \$500,000, depending on their size (or "footprint" and right-of-way acquisitions that were needed) (FHWA 2000).</p>
Chicane	<ul style="list-style-type: none"> • A series of narrowings or curb extensions that alternate from one side of the street to the other forming S-shaped curves • Also called deviations, serpentine, reversing curves, twists, and staggerings 	<p>The cost per unit is approximately as follows: Median: \$8,050 Average: \$9,960 Minimum: \$2,140 Maximum: \$25,730 (Costs for Pedestrian and Bicyclist Infrastructure Improvements – FHWA 2013)</p>

Potential Traffic Calming Measure	Description	Cost (typical per measure or item)
Curb Extension/ Bulbout/Choker	<ul style="list-style-type: none"> • Curb extensions at midblock or intersection corners that narrow a street by extending the sidewalk or widening the planting strip • Can leave the cross section with two narrow lanes or with a single lane • At midblock, sometimes called parallel chokers, angled chokers, twisted chokers, angle points, pinch points, or midblock narrowings • At intersections, sometimes called neckdowns, bulbouts, knuckles, or corner bulges • If marked as a crosswalk, they are also called safe crosses 	<p>Costs can vary depending on drainage, the addition of street furnishings, landscaping, and special paving, and whether utilities must be relocated. The cost to retrofit a four-leg intersection with curb extensions would be approximately \$100,000 (8 X \$12,620).</p> <p>Per unit, however, costs are as follows: Median: \$10,150 Average: \$13,000 Minimum: \$1,070 Maximum: \$41,170 (Costs for Pedestrian and Bicyclist Infrastructure Improvements – FHWA 2013)</p>
Center Island Narrowing	<ul style="list-style-type: none"> • Raised islands located along the centerline of a street that narrow the travel lanes at that location • Sometimes called midblock medians, median slow points, or median chokers 	<p>Cost per square foot: Median: \$9.80 Average: \$10.00 Minimum: \$2.28 Maximum: \$26 (Costs for Pedestrian and Bicyclist Infrastructure Improvements – FHWA 2013)</p> <p>Cost per island: Median: \$10,460 Average: \$13,520 Minimum: \$2,140 Maximum: \$41,170</p>

Community Focus Statement C: Improve road conditions, congestion, and traffic safety in Oak Hills



Action Statement C.5: Conduct an educational campaign, install signage, and consider increased patrols to support the safe and environmentally responsible use of off-highway vehicles (OHVs)

Benchmark: Educational materials and identification map of areas where OHVs are used illegally is shared with the County of San Bernardino Sheriff’s Department.

Champion: Volunteer group or person or can be identified by the community

Estimated Cost: \$1,500–\$15,000

Action	Action Leader	Timeline	Resources
1. Contact residents and organize volunteers to assist with identification of illegal OHV areas.	Champion	Month 1	Race-dezert Forum https://www.race-dezert.com/forum/threads/ohv-area-in-the-cajon-pass-area.95096/ Southern California OHV Guide http://www.ohvguide.com/ Environmental Defense Fund, Wildlife Protection grant funding https://www.edf.org/ecosystems/why-we-need-new-way-protect-wildlife San Bernardino County Sheriff’s Department OHV Enforcement Team http://cms.sbcounty.gov/sheriff/Home.aspx
2. Meet with local OHV groups to understand the best way to mark the legal trails and work to close the illegal trails.	Oak Hills OHV Management Group	Month 2 - 4	
3. Develop an educational campaign that allows participants to learn more about environmental and wildlife protection and low-impact recreation.	Oak Hills OHV Management Group	Months 2–3	
4. Identify a list of natural resources, habitats, species, and vegetation communities in the Oak Hills area, and highlight environmental protection of wildlife.	Oak Hills OHV Management Group	Months 2–6, on-going	
5. Develop informational and educational pamphlets (for example, “Frequently Asked Questions” and “Things You Should Know” brochures) that address educational topic areas such as having proper OHV registrations or permits and maps with designated OHV routes. Make sure that education materials include detail on signage that incorporates safety information and reminders to maintain trails clear of trash and garbage.	Oak Hills OHV Management Group	Month 6 - 10, on-going	
6. Partner with community businesses and members to display and distribute the informational and educational pamphlets on a regular basis.	Oak Hills OHV Management Group	On-going	
7. Develop an informational website that includes interactive GIS maps where community members can note where they have spotted illegal OHV activity.	Oak Hills OHV Management Group	Year 2	

Community Focus Statement D: Improve public safety within Oak Hills

D

Action Statement D.1: Develop a code enforcement education program that includes printed materials and educational programs to educate residents about code issues and how to report illegal dumping.

Benchmark: Code enforcement materials specific to Oak Hills are available and easily accessible by all community members.

Champion: Volunteer group or person or can be identified by the community

Estimated Cost: Volunteer time

Action	Action Leader	Timeline	Resources
1. Establish a committee to create code enforcement pamphlets and other educational materials.	Champion	Month 1	San Bernardino County, Code Enforcement http://cms.sbcounty.gov/lus/CodeEnforcement/CodeEnforcementHome.aspx
2. Coordinate with the County Land Use Services Department to ensure code enforcement materials are consistent with regulations.	Code Enforcement Committee/San Bernardino County Code Enforcement	Month 2-6	Center for Community Progress: Community Code Enforcement Partnerships http://www.communityprogress.net/tool-3--community-code-enforcement-partnerships-pages-269.php
3. Use online resources, newsletters, and presentations at community meetings to distribute educational materials to community members.	Code Enforcement Committee	Months 6-12	Hesperia Chamber of Commerce http://www.hesperiac.com/
4. Establish a mechanism for ongoing feedback from community members on code enforcement materials.	Code Enforcement Committee	On-going	
5. Revise the code enforcement educational materials to ensure that information is current and up to date.	Code Enforcement Committee	Annually	

Community Focus Statement D: Improve public safety within Oak Hills

Action Statement D.2: Host regular community cleanups of trash and illegal dumping on public land and in public rights-of-way.

D2

Benchmark: A community cleanup program, with adult and youth leadership, hosts at least two cleanup events annually.

Champion: Volunteer group or person or can be identified by the community

Estimated Cost: up to \$3,000

Action	Action Leader	Timeline	Resources
1. Create a Community Cleanup Committee at a community wide meeting.	Champion	Month 1	County of San Bernardino Department of Public Works, Solid Waste Management Division
2. Contact local youth organizations and organize a committee of volunteer leaders for the Community Cleanup Committee	Community Cleanup Committee	Month 2	http://cms.sbcounty.gov/dpw/SolidWasteManagement/Hauler.aspx County of San Bernardino Code Enforcement Division
3. Select an adult leader to serve as chair who will provide leadership and champion the committee. Identify youth leaders to serve as coordinators.	Community Cleanup Committee	Month 2	http://cms.sbcounty.gov/lus/CodeEnforcement/CodeEnforcementHome.aspx Community Cleanup Guide http://library.oregonmetro.gov/files/neighborhood_cleanup_guide_2012.pdf
4. Select dates for community cleanup events, and use youth coordinators to publicize and market the events.	Community Cleanup Committee	Month 3	Conducting a cleanup campaign http://www.bookstore.ksre.ksu.edu/pubs/MF931.pdf
5. Coordinate with San Bernardino County Public Works, Solid Waste Management Division, to secure trash receptacles delivery and pickup.	Community Cleanup Committee	Month 4	Steps for organizing neighborhood cleanup with links to additional resources http://www.bbcleaningservice.com/organizing-neighborhood-cleanup.html
6. Solicit local businesses, faith institutions, and nonprofits to sponsor community cleanups.	Community Cleanup Committee	Biannually	Keep America Beautiful https://www.kab.org/
7. Track participation at each event, and note which events attract the most participants and sponsors. Be sure to thank volunteers and publicize sponsors as a thank you.	Community Cleanup Committee	Biannually	Waste management education posters http://www.stopwaste.org/resource-library/type/posters

Community Focus Statement D: Improve public safety within Oak Hills

D

Action Statement D.3: Create a Safety Coalition of community members and representatives from local safety organizations to provide safety education in Oak Hills and to act as a liaison between the community and the San Bernardino County Sheriff's Department.

Benchmark: decrease in crime rates; educational material on securing homes and businesses available to every resident in Oak Hills; and two safety-related workshops hosted annually.

Champion: Volunteer group or person or can be identified by the community

Estimated Cost: \$300 - \$3,000; dependent on program

Action	Action Leader	Timeline	Resources
1. Establish a Safety Coalition, including representatives from community organizations, residents, business owners, and Sheriff/Fire Departments.	Champion	Years 1 - 3	National Institute of Justice: Crime and Crime Prevention – Property Crime https://www.crimesolutions.gov/TopicDetails.aspx?ID=21
2. Host regular community meetings and workshops about securing homes and businesses against crime and property damage. Provide information and resources to residents and property owners. Host community meetings at least twice a year.	Oak Hills Safety Coalition	Years 1 - 3	Consumer Reports: 14 ways to make your home more secure http://www.consumerreports.org/cro/news/2014/06/14-ways-to-make-your-home-more-secure/index.htm San Bernardino County Sheriff http://cms.sbcounty.gov/sheriff/home.aspx
3. The Safety Coalition serves as a liaison between the community and Sheriff's Department and Fire Department, and communicates applicable information to appropriate community groups.	Oak Hills Safety Coalition	Years 1 - 3	San Bernardino County Fire Department http://www.sbcfire.org/
4. Explore the feasibility of a grant, revolving loan, or other financial incentive mechanism to encourage property owners to secure their buildings against crime and property damage.	Oak Hills Safety Coalition	Years 1 - 3	

Community Focus Statement D: Improve public safety within Oak Hills

Action Statement D.4: *Include safety tips, including information on securing homes and businesses, in community newsletters.*

D4

Benchmark: Educational material on securing homes and businesses available to every resident in Oak Hills by including relevant content in community newsletters and on social media.

Champion: Volunteer group or person or can be identified by the community

Estimated Cost: \$500 - \$3,000; dependent on materials produced

Action	Action Leader	Timeline	Resources
1. Establish a community safety committee to educate citizens on property safety.	Champion	Month 1	Consumer Reports: 14 ways to make your home more secure http://www.consumerreports.org/cro/news/2014/06/14-ways-to-make-your-home-more-secure/index.htm
2. Work with community organizations, residents, and business owners to identify security needs in the community.	Oak Hills Safety Committee	Month 1-3	National Institute of Justice: Crime and Crime Prevention – Property Crime https://www.crimesolutions.gov/TopicDetails.aspx?ID=21
3. Consult resources such as CalFire, San Bernardino County Sheriff's Department, and San Bernardino County Fire Department for existing educational materials.	Oak Hills Safety Committee	Month 3	CalFire: Wildfire Protection http://osfm.fire.ca.gov/codedevelopment/wildfireprotection
4. Gather relevant information and coordinate with the editor of the local newspaper.	Oak Hills Safety Committee	Month 4 - 6	FEMA: Home Builder's Guide to Construction in Wildfire Zones https://www.fema.gov/media-library-data/20130726-1652-20490-4085/fema_p_737.pdf
5. Publicize information about securing homes and businesses against crime and property damage, including potential financial resources, available in a community newsletter.	Oak Hills Safety Committee	Month 8	San Bernardino County Sheriff's Department http://cms.sbcounty.gov/sheriff/home.aspx
6. Continue to provide content as new topics become relevant.	Oak Hills Safety Committee	On-going	



Other Community Focus Statements:

The following action statements were identified in comments on the draft document. As they were not discussed or vetted at the community workshops, they are not added to the Community Action Guide. However, they should be reviewed by the community at a further date such as a MAC meeting and they can be implemented by a Champion or Action Team. Other community action guides and the Community Development Toolkit can be reviewed to assist the community in identifying benchmarks, estimated costs, and action steps. The topics are listed here for use by the community:

Proposed Topics for Future Actions

- Establishment of a community center
- Development of local parks and designated trail system for recreation and non-motorized areas to local school and businesses.



APPENDIX A

Oak Hills Community Profile

Oak Hills Community, San Bernardino County

Community Profile

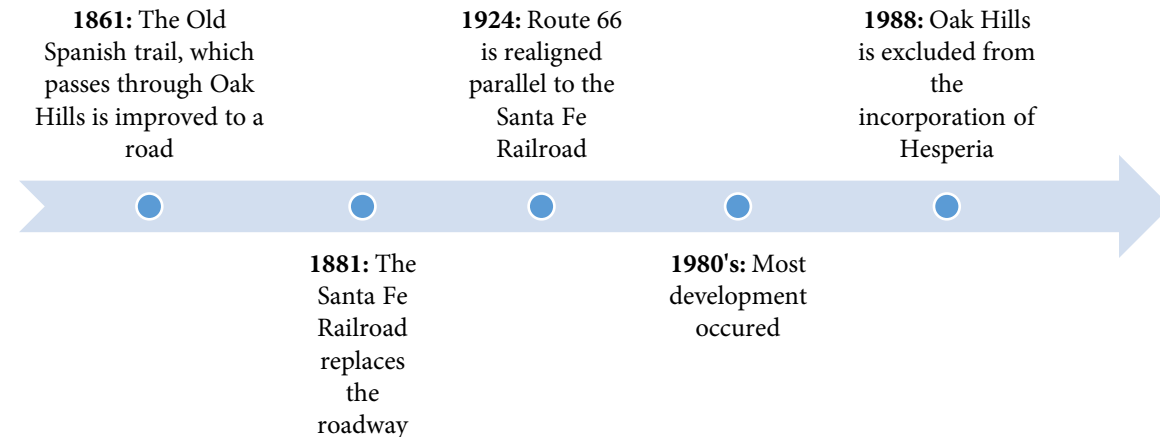
Purpose

The community profile is a summary of the social, cultural, economic, and historic dimensions of Oak Hills. It presents data collected through secondary sources to inform future actions. The profile, together with future studies and information gathered from residents, highlights essential facets and “tells the story” of the Oak Hills Community.

The initial objective research prepared for the community profile was provided to participants as a handout at each community workshop to provide a basis for discussion during the SWOT (Strengths, Weaknesses, Opportunities and Threats), values, and aspirations exercises. Workshop participants were asked to review the information and provide comments as a way to infuse local knowledge into the community plans process. Their feedback was used to finalize the community profile, which includes objective research and issue identification by community workshop participants.

The objective information, community stories, and public’s participation in the community profile, SWOT, values, and aspirations exercises were all used when developing the framework for the focus and action statements that make up the community plan.

History



The Serrano Native Americans were the first known inhabitants of the Oak Hills Community. Settlers passed through the area using the Old Spanish Trail, which is also known as the Mojave Trail and the Mormon Trail. This trail was improved to a road in 1861 and remained in use until the Santa Fe Railroad was completed through the pass in 1881. In 1924, the Old Trails Highway/ Route 66 was realigned nearly parallel to the old road. Little changed until the 1950’s, when the community was marketed as a rural suburb. The first wave of newcomers moved into the area in the 1980’s. When the City of Hesperia was incorporated in 1988, Oak Hills was not included and has remained largely rural in character. Oak Hills is currently located within Hesperia’s Sphere of Influence.

Source(s): Wikipedia.org, Oak Hills Community Plan 2003, Amended 2013.

Location & Geography

Oak Hills is located in the southwestern portion of San Bernardino County. It sits in the high desert just northeast of Mount Baldy and is directly adjacent to Hesperia, Victorville, and Phelan.

Source(s): ESRI, San Bernardino County LUS, Google Maps



Source(s): ESRI, San Bernardino County LUS

Figure 1: Area Map

Key Census Data

Category	Oak Hills		San Bernardino County		California		United States	
	Number	% of Total	Number	% of Total	Number	% of Total	Number	% of Total
Population								
Total Population	9,193		2,078,586		38,066,920		314,107,084	
2020 Population Forecast	9,487 (+1.0)		2,227,066 (+7.1%)		40,619,346 (+6.7%)		334,503,000 (+6.5%)	
Total Households	2,770		607,604		12,617,280		116,211,092	
Average Household Size	3.3		3.3		3.0		2.6	
Median Age	37.5		32.2		35.6		37.4	
Education								
High School Diploma	1,660	27.9%	330,613	26.3%	5,153,257	20.7%	58,440,600	27.95%
Education Past High School	2,875	48.3%	417,953	33.3%	7,400,714	29.8%	60,821,634	29.1%
Bachelor Degree or Higher	1,170	19.7%	336,315	26.8%	7,708,909	31.0%	61,206,147	29.3%
Housing								
Total Dwelling Units	3,033	n/a	703,737	n/a	13,781,929	n/a	132,741,033	n/a
Homeowner Occupied Units	2,330	76.8%	370,032	52.6%	6,908,925	50.1%	74,787,460	56.3%
Renter Occupied Units	440	14.5%	237,572	33.76%	5,708,355	41.4%	41,423,632	32.2%
Vacancy*	263	8.7%	96,133	13.7%	1,164,649	8.5%	16,529,941	12.5%
Median Year Structure Built	1993	n/a	1976	n/a	1974	n/a	1976	n/a
Income								
Median Household Income	\$76,534	n/a	\$54,100	n/a	\$61,489	n/a	\$53,482	n/a
Persons Below Poverty Level	546	9.2%	199,451	12.7%	3,354,518	11.2%	26,235,361	10.6%
Employed	3807	83.6%	812,707	86.1%	16,890,442	89.0%	143,435,233	90.2%
Unemployed	746	16.4%	131,293	13.9%	2,084,564	12.3%	14,504,781	9.2%
Note: N/A indicates that the data is not available; n/a indicates that the category is not applicable								
*This figure may include seasonal households								

Table 1: Key Census Data

Sources: 2014 American Community Survey 5-Year Estimates and ESRI



Community Structure (Physical Characteristics)

Development in Oak Hills consists mainly of one-story, ranch-style, single-family dwellings on large lots. There are a few areas with a higher residential density, in which homes are generally two-stories. One area of commercial buildings on Rancho Road are mainly strip-mall style shops.

A network of paved roads connects the community with Interstate 15 and State Route 395. The local unpaved roads are heavily used, with a maximum of 10,282 average daily trips on a single road.

Sources: Google Earth, County of San Bernardino, Fehr & Peers.

Community Amenities

Community amenities in or near Oak Hills include local schools, hospitals, and police and fire stations that serve the needs of the community.

Schools

- Oak Hills High School
- Mesquite Trails Elementary School (adjacent to community)
- Cedar Middle School (adjacent to community)
- Summit Leadership Academy High Desert (adjacent to community)

Hospitals

- Victor Valley Community Hospital (approximately 10 miles north of community)
- St. Mary Regional Medical Center (approximately 13 miles north of community)
- Desert Valley Hospital Arrowhead Regional Medical Center (approximately 8 miles north of community)
- Loma Linda University (approximately 38 miles south of community)

Fire Protection

- San Bernardino County Fire Station 40 (Response Time: 8-10 minutes)

Police

- San Bernardino County Sheriff's Victor Valley Station

Source(s): Oak Hills Community Plan 2003, amended 2013, Google Maps

Community Groups

Oak Hills High School Bulldog Brigade Boosters	SoxRescue
Parent Booster USA	Purple Bows for Cancer
Hesperia Trojans Youth Football and Cheer	Mesquite Trails Elementary Booster Club
California Teachers Association	Mali Inland Mission
Inspiration Ranch	

Table 4: Community Groups

Source(s): guidestar.org

Quality of Life Concerns

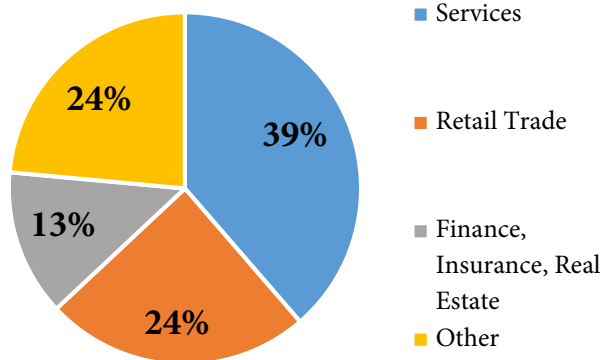
Commonly submitted code enforcement requests include the following concerns:

- Land Use Issues – Storage of business related equipment (trucks, heavy equipment, storage containers, etc.)
- Illegal Dumping
- Group Homes

Source(s): San Bernardino County Sherriff

Community Economics

The 2016 ESRI Community Analyst Report showed that Oak Hills has approximately 1,151 jobs and 131 businesses. The majority of the businesses fall into services (39 percent), retail trade (24 percent), finance, insurance, and real estate (13 percent), and other (24 percent). Approximately 25% of the Oak Hills labor force is employed within Oak Hills.



Community Events

- **PegLeg Slim:** April, 6 pm to 9 pm (Oak Hills Brewing Company)
- **Ignite High Desert 2016:** March, 5:30pm (Courtyard by Marriot – Hesperia)
- **Coffee Talks:** Every Friday, 7am – 8:30am (Percy Bakker Community Center)

Source(s): oakhillsbrewing.com, web.hesperiac.com, guidestar.org

Figure 2: Retail Services in Oak Hills
Source(s): ESRI Community Analyst

Public Health

Chronic Disease: The predominant health concerns for Oak Hills include heart disease, respiratory disorders, and diabetes. Oak Hills experiences lower rates of hospitalization for diabetes and heart failure in comparison to San Bernardino County. Additionally, Oak Hills also experiences lower rates of E.R. visits for diabetes, chronic obstructive pulmonary disease (COPD), asthma, and hypertension.

	Diabetes Hosp./E.R.	COPD Hosp./E.R.	Asthma Hosp./E.R.	Heart Failure Hosp./E.R.	Hypertension Hosp./E.R.
Oak Hills	18.6/16.0	* /14.9	* /29.3	27.5/ *	* /23.9
San Bernardino County	23.3/42.4	16.0/19.9	9.6/52.6	32.3/10.6	5.6/46.9

Table 3: Rate of Hospitalization/Emergency Room Visits per 10,000 People

Source(s): Healthy San Bernardino

* Indicates insufficient data

Air Quality: Table 4 below shows the air quality near Oak Hills, measured at the Hesperia – Olive Street monitoring site, in terms of the number of days that area exceeded the federal standards for pollutants (exceedance days). The table shows that the monitoring site near Oak Hills had fewer exceedance days for each pollutant than that of the overall Mojave Air Basin, in which Oak Hills is located.



Air pollution is one of the contributing factors linked to the development of chronic diseases such as stroke, heart disease, lung cancer, and respiratory diseases. By reducing levels of ambient pollution (outdoor air pollution), communities can lessen the impact that it has on resident’s health.

	Hesperia – Olive Street			Mojave Air Basin		
	2012	2013	2014	2012	2013	2014
Ozone Federal 8-hour standard	55	12	27	81	66	86
Course Particulate Matter (PM ₁₀) Federal 24-hour standard	0	*	0	1	1	1
Fine Particulate Matter (PM _{2.5}) Federal 24-hour standard	*	*	*	2	6	2

Table 4: Air Quality Exceedance Days

Source: California Air Resources Board

* Indicates insufficient data

Modified Food Index: The Modified Food Index maps the availability of healthy food in a census tract. The lower the score, the less available healthy options are in the area.

The entire community area of Oak Hills ranks within the two lowest categories for food access, meaning that there are access to 15 or less healthy food outlets within that area. Lower scores indicate that these areas contain many convenience stores and fast food restaurants compared to the number of healthy food markets.

Source(s): Modified Retail Food Environment Index Score Map

Public/Active Transportation: The community is served by Victor Valley Transit Authority Routes 21 and 48, which provide service to Hesperia, Phelan, and Pinon Hills. The community has a dedicated bicycle lane along Muscalet Street and a few pedestrian facilities, primarily in the area around schools.

Source: Fehr & Peers, Victor Valley Transit Authority

Community Engagement Summary

As a part of the Community Plans Continuum process, community members from Oak Hills were invited to participate in two community workshops. The first workshop, titled “What We Value”, took place on November 28th, 2016 from 6:00 – 8:30pm at the Wrightwood Community Center. This workshop was attended by 13 community members. Workshop participants performed a SWOT analysis to identify strengths, weaknesses, opportunities, and threats within the community. Following that exercise, participants used that information to share what they valued about the community (Values) and what they want to see the community become in the future (Aspirations). Lastly, workshop participants worked on forming the draft focus and action statements that form the backbone of the community plan.

The second workshop, titled “Our Roadmap to Making it Happen”, took place on January 23rd, 2017 from 6:00 – 8:30pm at the Wrightwood Community Center. This workshop was attended by 12 community members. The purpose of this workshop was to continue to develop the draft focus and action statements created in workshop #1. The project team provided word for word summaries of the SWOT and Values and Aspirations exercises to use during the goal setting process. The workshop was primarily used to help prioritize the focus statements developed in the previous workshop while also identifying possible champions for each effort.

Information was also made available on project websites made specifically for each community. This information included:

- Background materials on the project
- Materials developed for each workshop
- Summaries of the information collected from past workshops
- Surveys developed to follow the process of each meeting and allow for further input

Community Identified Issues

SWOT Analysis

This section contains the results of the SWOT analysis conducted during the first workshop. A SWOT exercise stands for strengths, weaknesses, opportunities, and threats and is used to help gain insight into the community through local knowledge. In the first part, participants identify their communities' biggest strengths, such as community assets like a library or community center, along with their biggest weaknesses, which could be a lack of open space or high rates of internal crime. Next, workshop participants looked at opportunities that the community could take advantage of as part of the community plans process. This builds off of what was identified in the strengths and weaknesses portion. Lastly, participants identify external threats to the community. These are generally concerns that are outside of the control of community members, such as natural disasters or changes in economic conditions. This information was then compiled and used throughout the rest of the community plans process to inform the values and aspirations exercises conducted at workshop #1, as well as the focus and actions statements.

Strengths

- Wide open spaces
- Peace and quiet
- 2 ½ acre lots
- Lot size
- Quiet
- No traffic
- Dark night skies
- Ability to have horses on my property
- Feeling safe
- Ability to ride for miles right out my gate
- Natural landscape
- Beauty
- Wildlife
- Wildlife
- Beautiful unobstructed vistas
- Clean air
- Fresh air
- Wildlife
- Clean water
- Great views
- Small town environment

- Large animals zoning
- Large lots, minimum 2 acres
- Open space
- Quiet and peace
- Good water

Weaknesses

- Internet
- Cell phone reception
- Internet
- No fire warning, i.e. – air horns, west side
- No fire hydrant markings
- Unsafe roads
- No lane designation
- Mail box's lighting
- Unsecured mailboxes
- P.O. too far away
- No super market
- Need more community cleanup days
- Cleanup days
- Junk and trash in yards
- Trash that is illegally dumped in the area, especially from people outside of Oak Hills

Weaknesses (continued)

- No information packet for new residents
- Communication
- Communication between residents difficult
- Mail box issues: vandalism and theft
- Congestion from houses in Hesperia
- Dirt road dust!
- Congestion around high school
- Traffic study near high school

Opportunities

- More community cleanups
- Welcome packet for new residents:
 - Who to call for services
 - Gas? Electric? Sheriff? Trash?
 - Coupons
- Letting new people know that this is not an off-road vehicle area: motorcycle side-by-side crazies
- Education and resources for local landscape/native plants
- During fire season, use Caltrans board reader board
- Mailbox company west side
- Better areas for school bus stops (pickup & drop off)
- Gateway to the Mojave
- Preserve Oak Hills as an island of rural nature
- Increase social media and community
- Allow for guest houses in rural residential
- Redefine rural residential

- Stop signs: Coyote Trail and Joshua
- Stop signs: Coyote Trail and Mesquite, Coyote Trail and Sage
- Traffic calming: Coyote, Mesquite and Kataba
- Summit truck trail/Medlow
- Summit truck trail/Jenny
- Summit truck trail/Sesame Road
- Special District for roads
- Partnership between County, Hesperia and Oak Hills for transportation plans
- Pave Coyote Trail, Kataba, Summit Truck, Mesquite

Threats

- City of Hesperia, no annexation
- Water being used by Hesperia LAFCO
- Too many windmill turbines noise
- Solar Farms!
- Snakes
- Shooting on BLM land
- Developers densification
- 500 cars a day on Coyote Trail and Kataba
- School District not cooperating
- Hesperia pushing up against the rural nature of Oak Hills
- Lack of intelligent planning between Oak Hills and Hesperia